

Position Description:

**Crisis Response Team  
( CRT )**

Title:

**Police Sharpshooter/Observer Instructor**

Course Description:

The CRT Course is designed for police managers, supervisors, and tactical officers responsible for responding to terrorist incidents. This course introduces students to police sharpshooter/observer roles, responsibilities, organization, training and equipment. This course also presents the differences between traditional military and police sharpshooter roles. Lastly, it identifies the tactical and legal considerations for employing police sharpshooter/observer teams.

Description of Duties:

Responsible for conducting classroom instruction, presentations and exercises in accordance with the guidelines and directives set forth by the Department of State Diplomatic Security Antiterrorism Assistance Program (ATA).

Responsible for ensuring only current ATA approved training materials (lesson plans, participant handouts, videos, case studies, etc.) are used in the delivery of ATA courses.

Responsible for returning **all** ATA training materials, including course CDs and ensuring that all ATA downloaded materials are deleted at the end of the course presentation by all instructors involved in the delivery of ATA courses.

Additional Duties and Responsibilities:

1. Liaise with DS/ATA Training Coordinator on all aspects of training and accept and follow any specific instruction provided by that DS/ATA Coordinator
2. Coordinate classroom preparation as directed by the lead instructor
3. Assist, as directed, with the drafting of the End of Course Review for submission
4. As directed, assist in the administration of Pre/Post Knowledge Surveys and summarize results utilizing ATA approved format
5. As directed, assist in the administration of Participant Skills Evaluations (when appropriate) and summarize results utilizing ATA approved format
6. As directed, assist in the administration of Course Critique and summarize results utilizing ATA approved format
7. Assist in the day to day operational activities as reflected in the program of instruction

8. Interact professionally outside of normal training hours, as directed by the lead instructor, with course participants and training venue officials when appropriate and approved by ATA.

General  
Qualifications:

1. Possess either a law enforcement or military background with a minimum of five years general law enforcement experience from a local, state, or federal institution or military special operations unit.
2. In situations where the subject matter is considered cutting edge procedures or technologies, evaluations of candidates credentials will be considered on a case by case basis.
3. Familiar with curriculum Design/Development.
4. Demonstrated operational experience in the subject area.

Mandatory  
Qualifications:

1. Graduate of a recognized civilian law enforcement or military sharpshooter/observer course (minimum of 40 hours).
2. Possess experience as a member of a special operations unit (civilian or military) as a sharpshooter/observer expert for a period of at least three years and have the proven abilities to manage as a police or military sharpshooter/observer in a tactical situation.
3. Instructor certification from a recognized local, state, federal, or military institution.
4. Experience with instructing or overseeing special weapons and tactics, hostage rescue, tactical firearms training, or tactical response training in an adult education program, college, military or police educational institution or police academy.
5. Have experience in the development of course curriculum in the area of special weapons and tactics; specifically in the area as a police or military sharpshooter/observer.

Preferred  
Qualifications:

1. Proven abilities in the area of supervision on a tactical team either in the role as a commander, team leader, or assistant team leader, ideally, as a member of a sharpshooter/observer unit.

Other Office/Skills  
Required:

1. Familiarity with Microsoft Office applications to include but not limited to:
  - a. MS Word
  - b. MS PowerPoint
  - c. MS Outlook

Other Office/Skills  
Preferred:

1. Familiarity with Microsoft Office applications to include but not limited to:
  - a. MS Excel